

**FOUNDATION AND FRIENDS OF THE BOTANIC GARDENS LTD**  
**ACN 159 378 855**

**NOTICE OF THE 38th ANNUAL GENERAL MEETING**

Monday 30 November 2020, 4:30pm  
Calyx, The Royal Botanic Garden Sydney  
Mrs Macquaries Road, Sydney

AGENDA

1. Welcome and Apologies
2. Acceptance of the minutes of the 37th Annual General Meeting
3. Chairman's Report
4. The Year in Review
5. Presentation of the Financial and Other Reports  
To receive and consider the Financial Report and the Reports of the Directors and Auditor for the financial year ended 30 June 2020.  
NOTE: There is no requirement for members to approve the financial statements and reports.
6. Election and Re-election of Directors  
To consider and, if thought fit, to pass the following separate resolutions:
  - a) *That Ian Breedon be re-elected as a Director for a term of 3 years*
  - b) *That Michelle Frankel be appointed as a Director for a term of 3 years*
  - c) *That Akiko Jackson be appointed as a Director for a term of 3 years*
  - d) *That Peter Thomas be appointed as a Director for a term of 3 years*
7. Other Business
8. Conclusion
  - The Financial Report for the year ended 30 June 2020 will be available at the AGM and can be downloaded from the website from 5 November 2020. [www.rbgsyd.nsw.gov.au/foundationandfriends](http://www.rbgsyd.nsw.gov.au/foundationandfriends).
  - Members may also contact the office on (02) 9231 8182 or via email: [foundation.friends@rbgsyd.nsw.gov.au](mailto:foundation.friends@rbgsyd.nsw.gov.au) to request that a printed copy of the above documents be mailed to them.

**Should members wish to ask a question at the Annual General Meeting they are required to write and notify the Company Secretary of that question by 25 November 2020. Questions may be emailed to [foundation.friends@rbgsyd.nsw.gov.au](mailto:foundation.friends@rbgsyd.nsw.gov.au) or mailed to Cottage 6, Mrs Macquaries Road, Sydney NSW 2000**

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**Appointment of Proxy 38th Annual General Meeting**

**Member's Name**

**Membership No.**

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*(For Household memberships - each member is required to provide a separate proxy.)*

**Member's Address**

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**APPOINTMENT OF PROXY**

I, being a member of Foundation and Friends of the Botanic Gardens Ltd hereby appoint as my proxy either:

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*(Name & Address of Proxy)*

**OR**

**Chair of the Meeting**

or failing the person so named or, in the absence of that person in the capacity of my proxy, or if no person is named, the Chair of the Meeting as my proxy to act generally at the meeting on my behalf and to vote in accordance with the following directions, (or if no directions have been given, as the proxy sees fit) at the Annual General Meeting Foundations and Friends of the Botanic Gardens to be held on Monday 30 November 2020 at 4:30pm at the Calyx, The Royal Botanic Garden Mrs Macquaries Road, Sydney, and at any adjournment thereof.

**VOTING DIRECTIONS**

The Chair of the Meeting intends to vote undirected proxies in favour of the re-election of directors.

**OPTIONAL:** If you wish to direct your proxy to vote please mark (✓) in the appropriate box below.

Item 7

- Re-Election of Ian Breedon as a Director
- Election of Michelle Frankel as a Director
- Election of Akiko Jackson as a Director
- Election of Peter Thomas as a Director

For

Against

**SIGNATURE**

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If you have appointed someone else as your attorney, your attorney can sign this Appointment of Proxy on your behalf.

**IMPORTANT: For your appointment to be valid this Appointment of Proxy must be returned to Foundation and Friends of the Botanic Gardens Limited at Cottage 6, Mrs Macquaries Road, Sydney NSW 2000 by 3pm on 25 November 2020.**