

For Office Use Only:					
Check			Batch		
Booked			Receipt		
Extras			Confirmed		



## BOOKING FORM

### Garden Tour – Blue Mountains

### 27 – 30 April 2020

<b>Departure Date: 27 April 2020</b>		<b>Members Twin/Double pp: \$1490 Single: \$2090</b>	
		<b>Non-Members Twin /Double pp: \$1640 Single: \$2240</b>	
Member No: _____	Room Type: <input type="checkbox"/> Twin share <input type="checkbox"/> Double <input type="checkbox"/> Single		
Please clearly print your name as featured in your passport/licence/identification document:			
Title	Surname	Given Name	Preferred Name
1. _____			
Address: _____			
Email Address: _____		Date of birth: _____	
Best Contact Number (mobile preferred): _____			
Existing medical condition: _____		Dietary requirements: _____	
<small>(that may affect you travelling with the tour)</small>			
2. _____			
Address: _____			
Email Address: _____		Date of birth: _____	
Best Contact Number (mobile preferred): _____			
Existing medical condition: _____		Dietary requirements: _____	
<small>(that may affect you travelling with the tour)</small>			
Special requirements for either passenger: _____			
_____			
Please enclose a deposit of \$500 per person. Please complete the following credit card authority or attach a cheque payable to <b>Foundation and Friends of the Botanic Gardens Ltd.</b>			
Type of Card	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express <input type="checkbox"/> Cheque attached
Card No: _____	Expiry: ____/____		Charge amount of \$ _____
Name on Card: _____			
Or			
Payment via bank transfer:		<input type="checkbox"/> Receipt attached	
BSB: 062-000 Account: 00791948 Account Name: Foundation & Friends of the Botanic Gardens			
<b>Please reference: Your full name - BM Tour</b> (example: John Smith – BM Tour)			
I have read and accept the terms and conditions attached with this form.			
Signed _____		Date: _____	
Deposit due with booking form. Balance of tour costs due by <b>29 February 2020</b> - please email <a href="mailto:foundation.friends@rbgsyd.nsw.gov.au">foundation.friends@rbgsyd.nsw.gov.au</a> to make arrangements accordingly.			

Please complete the form below and send to Foundation and Friends of the Botanic Gardens, Cottage 6, Mrs Macquaries Road, Sydney NSW 2000, email [foundation.friends@rbgsyd.nsw.gov.au](mailto:foundation.friends@rbgsyd.nsw.gov.au) or fax to 02 9241 3064.

## BOOKING TERMS AND CONDITIONS

### Deposit

\$500 deposit per person is required to secure your place on the tour and is non-refundable.

### Final Payment

Final payment is required by 29 February 2020

### Cancellation Fees

In the event of your cancellation of your participation in the tour, the following schedule of fees will apply

Before 29 February 2020 - Loss of deposit

On/after 29 February 2020 - 100% of total cost

All cancellations must be received in writing by Foundation and Friends of the Botanic Gardens Ltd (F&F). If a difference occurs between these cancellation conditions and those imposed by our suppliers, then the conditions of the supplier shall apply. There is no refund for any unused portion of the tour and there is no refund for unused services.

### Forced Cancellation

Our tour has minimum numbers for departure and if the minimum numbers are not met, the tour may be cancelled. In this instance a full refund will be provided. We cannot be held liable for losses, incidentals or expenses in relation to a cancelled tour if minimum numbers are not met. If any services or tickets within a package or tour are cancelled prior or during a trip due to terrorism, natural disasters, political instability or other external events outside of our control, there are no refunds, exchanges or credits. This includes missing a departure time. If an event is cancelled or postponed for any reason, there are no refunds, exchanges or credits unless a refund is provided by the organiser or venue. It is at the discretion of the organiser or venues as to whether refunds will be offered for a cancelled or postponed event. We cannot be held liable for any losses or expenses incurred by an event cancellation or postponement.

### Changes to Itinerary

F&F reserves the right to modify the itinerary or accommodation should circumstances require and to substitute accommodation with equal quality and tariffs. Changes to published garden visits may occur due to the personal circumstances of garden owners. Most gardens are seasonal and will be at their peak at different times of the year. Whilst every care is taken, F&F cannot accept responsibility for the presentation of the gardens visited on tour.

### Travel Insurance

We recommend participants take out travel insurance to cover unforeseen circumstances which may arise (including cancellation fees, medical and curtailment expenses, loss of luggage, early departure due to death or illness etc.).

### Exclusion of Liability

The tour includes the services of operators such as hoteliers, coach transportation, tour guides and other operators who are not agents or employees of F&F. Although we take care in selection of the operators of such services we cannot and do not take responsibility for the conduct of the operators, their servants and agents or for any ramifications of that conduct. F&F are not and will not be liable for damage or loss to any tour participant outside their control including, but not limited to, any act or omission, delay, injury, diversion, cancellation, loss or damage which might occur to a participant or participant's property by providers of transportation, accommodation or any service to the client.

### Mobility

For full participation on tour a good level of mobility is recommended. We regret that most gardens are not suitable for wheelchairs. Please advise of any disability or special needs at time of booking. Passengers with a disability or special needs must be accompanied by a person capable of providing all assistance. We will make reasonable efforts to accommodate the needs of participants, but are not responsible for denial of service by carriers, hotels, restaurants, other independent suppliers, or expenses incurred.

### Privacy

By completing this form, you consent to the collection and use of your personal information by the Foundation and Friends of the Botanic Gardens in accordance with our Privacy Policy, a copy of this policy can be found at [rbgsyd.nsw.gov.au/FriendsPrivacy](http://rbgsyd.nsw.gov.au/FriendsPrivacy). Further information about how you can access and seek the correction of your information can be found within our Privacy Policy.

### Jurisdiction

This agreement and the rights and obligations of the parties will be construed and take effect in accordance with and be governed by the laws of New South Wales.